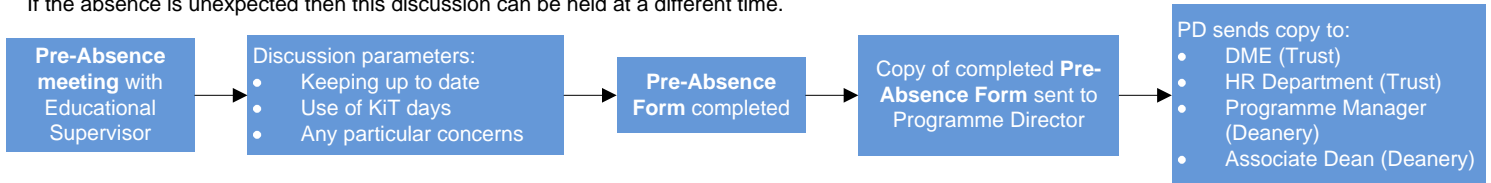


WESSEX DEANERY RETURN TO TRAINING SCHEME

Return to Training scheme is compulsory for absences of 3 months or more, but can be opted into for absences of less than 3 months.

PRIOR TO ABSENCE

If the absence is unexpected then this discussion can be held at a different time.



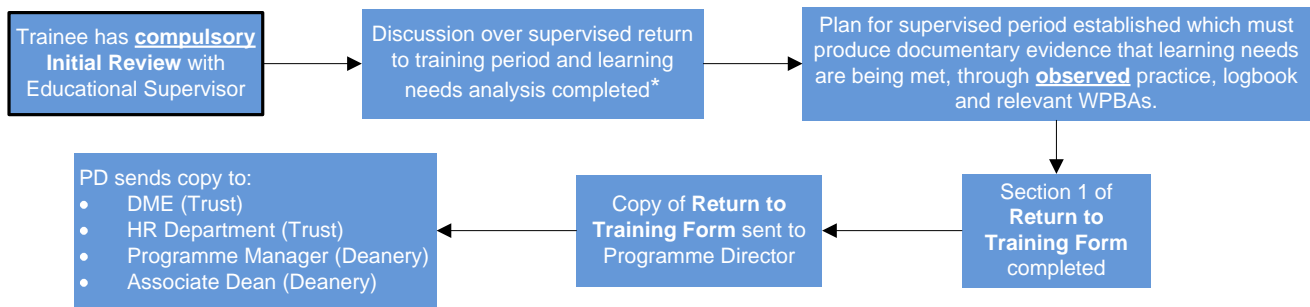
DURING ABSENCE

- If trainee and Trust agree the trainee can use KiT days (optional).
- If possible the Programme Director sends material from training sessions to trainee at their request.

Glossary:
 KiT days = Keeping in Touch days
 ES = Educational Supervisor
 PD = Programme Director
 DME = Director Medical Education
 WPBAs = Workplace based assessments

PRIOR TO RETURN

The Initial Review should take place 6 – 8 weeks prior to estimated return date to allow time for the trainee to be incorporated into the rota. It is expected that this will be a face-to-face meeting.



*Note: In exceptional circumstances when the trainee has maintained active clinical practice the supervised return period may not be necessary. Good evidence of this practice must be documented on the Return to Training form.

SUPERVISED RETURN PERIOD

- The length of the supervised period can be varied depending on the specific needs of the trainee. It would be expected that a longer absence would require a longer supervised period on return.
- During this period the trainee should engage in workplace based assessments (WPBAs) with feedback from Educational Supervisor.
- This period must be fully supervised including any on-calls or out-of-hours. When appropriate this supervision must be direct and not via phone.
- The trainee should be attached to a range of consultants responsible for supervising trainees returning to training.

Note: The Programme Director would recommend whether the supervised period contributes to training. A supervised period of 2 weeks or less would normally contribute towards training, whereas if the supervised period is more than two weeks it may not contribute towards training therefore delaying the date a trainee acquires their CCT. However this may be specialty specific.

REVIEW OF RETURN PERIOD

